

Job Title:Facilities Plumbing Mechanic

Status:

Non-exempt

Job Objective:

To assist the Facilities Department to care for the physical needs and goals of the university community as they relate to building use and up-keep. It requires the individual to maintain the oversight and upkeep of all plumbing related areas on campus at all times and to keep all areas of plumbing related equipment well maintained and operational 24/7.

Job Responsibilities:

1. Carryout all assigned work.
2. Complete all plumbing work and projects as prescribed by the Facilities Operations Manager.
3. Practice and know safe tool and equipment handling procedures used in plumbing work.
4. Maintain a clean and safe work environment.
5. Maintain and repair plumbing equipment.
6. Install and oversee the installation and repair of plumbing products and equipment.
7. Maintain accurate records of plumbing products and equipment.
8. Respond to calls 24 hours a day when on call.
9. Work to keep in compliance with local, state and national codes.
10. Practice and know proper use of measuring tools along with working knowledge of how to read basic blue prints.
11. Do work from a basic understanding of related work trades such as; carpentry, heating and ventilation, electrical, drywall finishing, and painting.
12. Clean and maintain all tools used to complete assignments.
13. Wear appropriate safety equipment and attire for assignments.
14. Maintain a current New York State driver's license.
15. Lift, stoop and bend with objects that weigh up to seventy-five pounds.
16. Familiarity and maintenance of all plumbing related equipment on campus including boilers, gas pipes, showers, drains, etc.
17. Perform other duties as assigned.

The approved rate of pay for this position is \$30.00-\$33.00/hr.

Preparation and Training

High school diploma or equivalent, Training in the plumbing trade is preferred.

Consequence of Error

The upkeep of facilities and the presentation of campus buildings will be greatly depreciated. The facilities department will not be able to meet the on-going request of the university community

Level of Supervision

The Plumbing Mechanic will oversee all work as prescribed by Facilities Operation Manager.

Directs Work of Others and/or # of Employees Supervised

The Facilities Plumbing Mechanic will oversee student workers as assigned.

Experience

Minimum five years of experience in the plumbing field. Experience in rough and finish and plumbing as well as a working knowledge the trade codes. Experience in customer service is a plus

Confidential Data

This position has access to all areas of the university campus and is expected to act professionally. Failure to act appropriately will be grounds for immediate dismissal.

Mental/Visual Demand and Physical Effort

Facilities Plumbing Mechanic must be self-motivated and proactive. The ability to repetitively lift, bend and carry items that way up to 75 pounds.

Environment

This position requires an individual to move in and out of buildings on a daily basis. Interruptions are a part of a normal day; the mechanic must be flexible to meet the demands of the day. Facilities Plumbing Mechanic must be conscious of gender issues when working in and outside of student housing.